

Langley Minor Hockey - required RTS amendments

covid19info <covid19info@tol.ca>

Thu 9/24/2020 8:57 PM

To: Communications Officer <communicationsofficer@langleyminorhockey.ca>

Cc: covid19info <covid19info@tol.ca>

 1 attachments (206 KB)

COVID Facility User Attendance Register.pdf;

Hello.

The Township Emergency Operations Centre (EOC) continually reviews all legislation, public health orders, and guidance to ensure the rules that are established for the use of Township facilities help keep our community safe.

Contact Tracing

It has been determined that as the facility owner, the Township has an obligation under the '[Gatherings and Events](#)' public health order to collect the attendance information from all groups using Township facilities. To facilitate this, the RTS must be updated to include the following instructions for the designated attendance tracker:

- The contact information for all facility users (participants, spectators, etc.) must be collected.
- Only the TOL-provided form 'COVID Facility Attendee Register' may be used for attendance tracking. If electronic attendance tracking is being used, please advise the EOC so alternative arrangements can be established.
- Photographs of the completed 'COVID Facility Attendee Register' must be emailed to covid-attendance@tol.ca immediately following the completion of the event (training session or game). All photographs must be clear and free from any blur such that all information on the form can be easily read.
- The subject line of the email must follow the following format:

[PSO or LSO name] – Location- Facility – YYYY MMM DD – Booking start time

Based on the defined format, here are a couple of examples:

“Langley Fastball Association – Noel Booth Park - Southeast Diamond – 2020 Sept 5 – 9:00am”

“Langley Riverman Hockey – GPRC – Sportsbox – 2020 Sept 5 – 9:00am”

Failure to submit complete (or readable) attendance tracking information to the Township immediately following an event may result in the EOC's endorsement of the submitted RTS

and park facility allocation being revoked.

Website

The EOC also requires that your approved RTS is also published on your public facing website.

Regards,
Emergency Operations Centre
Township of Langley