

MINUTES

Annual General Meeting

June 14, 2018 @ 7:00PM

Township of Langley Civic Facility

1 Call to Order, Opening Remarks, and Introductions – Aaron Sproule, President gave the President's Report and introduced members of the Executive.

2 a. Establishment of Quorum – 31 members present at start of meeting. Quorum attained and maintained throughout the meeting.

2 b. Approval of the Agenda – Motion to approve Agenda by Michelle Cowan, seconded by Jennifer Verbeek. Motion carried – unanimous.

2 c. Approval of the 2017 AGM Minutes – Motion to approve 2017 AGM Minutes by Melissa Leclair; seconded by Ted Whitfield. Motion carried – unanimous.

3. Question and Answer Period – Members were given the opportunity to put questions forward prior to the AGM. These questions were shared with the room and answered. Additionally, questions were posed from the floor; responses and dialogue ensued. Of note:

- the room was supportive of the idea of 'growing' our coach and player development programs as proposed priorities as we move into the 2018/19 hockey season;

- there was discussion concerning the possibility of posting for applicants for all 'A Coach' positions (A1 through A4 rather than strictly A1 Coaches), the possibility of paying all Rep Coaches, and the potential impact this might have on Rep Team budgets;

- the LMHA Board of Directors committed to reviewing the feasibility of these options at sometime during the course of the upcoming year; and

- explanations were given regarding the A1 Coach Selection Process and timeframe for same.

4. Amendment of Constitution and Bylaws (per the new Societies Act): *Motion: Be it resolved that the amendments to the Constitution and Bylaws of LMHA, as posted on our website, be approved by the LMHA Membership. Motion advanced by Shelley Rosner and seconded by Rachel Wasmuth. All members voted in favour of this Motion.* Note: The membership unanimously agreed to mandate that LMHA immediately adopt the new Bylaws. The Constitution and Bylaws are to be filed promptly with the Registrar.

5. President's Report – Aaron Sproule informed the room that we have adopted a new Organizational Structure for the LMHA Executive; the new Organizational Structure Chart will be published on the LMHA website. Our membership will be able to immediately utilize the new structure to contact the correct Executive member. We have changed the 'Risk Manager' to VP Human Resources and Risk in order to add a third VP to our structure, thereby creating a more focused approach to dealing with risk and human resource issues in their own right and balancing the existing VP workload. Each VP will be responsible for supporting and providing guidance and supervision to no more than three or four other LMHA Directors/Managers. We still have a few 'holes' in our structure that the LMHA Board of Directors will be seeking to fill in the upcoming season, as identified at the meeting; the areas of sponsorship/fundraising and communications (social media) are of concern. The new Bylaws allow for latitude to add positions to the Board. Bylaws can be amended at the AGM. The President wished to express his thanks to all LMHA volunteers who helped make this

season a success. In particular, the President expressed his gratitude to departing members of the LMHA Board of Directors.

6. Human Resources/Risk Report – Stever Kooner clarified for the room that we protect the privacy of all concerned when allegations/complaints are brought forth. The room questioned our stand on making Concussion Baseline Testing mandatory and ensuring Coach Qualifications are monitored. Mandatory concussion baseline testing will be examined by the Board this season. It was noted that Team Managers require notification of delinquent Certifications from LMHA of those regarding those officials on their rosters (especially for the qualifications that are mandated prior to Coaches stepping on the ice). Ensuring that team officials are appropriately qualified/certified will be a Human Resources and Risk priority.

7. VP Administrator's Report – Shelley Rosner informed the members that LMHA will be adopting the use of E-Pact for this coming season. E-Pact will assist with the gathering and storing of critical information (members will go online and enter this information for their players). Once teams are set, TeamSnap and E-Pact will flow to the team Manager. E-Pact has been approved for use by Hockey Canada since 2013. A comprehensive, user-friendly Policy Manual is a priority for this coming season. Financial Statements were distributed to all in the room. The financials reflect a three-year comparative summary for the operations of LMHA. We have utilized the services of Claire Shawcross, CPA, to assist with quarterly reviews going forward (pro bono) and with finalization of Year End statements (fee for service). Thanks go to Claire Shawcross for all the time and effort she has donated to LMHA and for the preferential fee structure that she has committed to for future years, in an effort to give back to local community sports. Thanks also go to Christa McCarthy for serving LMHA in the capacity of Treasurer for a number of years and for bringing order to the Financials.

8. LMHA Operations Report – Jordan Emmerson, Director of Hockey Operations, highlighted the season's many successes (10 teams made it to Final Four, and many of our house teams received banners and attained championships. We experienced well attended Pay Per Use sessions, a greater number of goalie development sessions, the introduction of the Power Edge Pro development tool to LMHA, a new Rep Tryout Process including a Combine session for players. Going forward, we are looking at the idea of adding 'off season' development to LMHA, Coach mentorship, improved Midget Rep Tryout Process and C Hockey Process (both to be introduced 2018/19). We have identified the fact that an ice shortage for LMHA is one of our main concerns. Aaron Sproule, President, has initiated contact with the local Mayors and will continue to work to alleviate this issue.

9. Election of Directors – nine members to be elected; 6 candidates put their names forth. By acclamation, those elected are: Jean Adams, Ted Whitfield, Natalee Letawsky, Bryan Barratt (all returning), Maxime Spakowski, and Jordan Bateman.

Introduction of and welcome to our new Administrator, Jennifer Kingwell, and a tremendous thank you to Erinn Kredba, who tirelessly served LMHA in the Administrator role for a number of years.

10. Adjournment – Motion to adjourn the AGM by Jennifer Verbeek, seconded by Erinn Kredba. Time: 09:10 PM