

**Langley Minor Hockey Association  
2020 Annual General Meeting Minutes  
December 10, 2020 @ 7:00PM | Virtually via Zoom**

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**Voting Board Members in Attendance**

Michelle Cowan, Shelley Rosner, Steve Kooner, Natalee Letawsky, Tricia Leeb Anderson, Dave Duffill, Ted Whitfield, Maxime Spakowski, Les Torok, Mike Parkinson, Grant Wilkins, Todd McLaren.

**Call to Order**

The Acting President of LMHA called the 2020/21 Annual General Meeting to order at 7:13 pm which was held virtually via the Zoom platform.

**Opening Remarks and Introductions**

The Acting President, Michelle Cowan began the meeting by introducing herself and welcoming the members to the meeting. She then introduced the members of the Board of Directors. Michelle made special mention of three Board members who have worked incredibly hard and put in many hours to get the players on the ice and keep them on the ice this season and they are Shelley Rosner, Jordan Emmerson, and Jennifer Kingwell - thank you so much!

**Meeting Standing Rules Review**

As the meeting is being done through Zoom, voting will be done by way of a pop-up window to each person's computer. When you see the pop-up, please click your response. If someone wanted to ask a question, they could use the "raise your hand" option available on Zoom. This will be monitored and facilitated by Jennifer Kingwell.

**Establishment of Quorum**

The Acting President confirmed that the Notice of Meeting was served in accordance with the LMHA Bylaws. The Administrator confirmed that 32 members were present, meeting quorum and allowing the meeting to proceed.

**Approval of the Agenda**

Motion to approve Agenda as presented. Moved by Natalee Letawsky.  
Seconded by Steve Kooner. Opposed? None. MOTION CARRIED.

**Approval of the 2019 AGM Minutes**

Motion to approve 2019 AGM Minutes as presented. Moved by Les Torok.  
Seconded by Shelley Rosner. Opposed? None. MOTION CARRIED.

**Members Question and Answer Period**

Members were given the opportunity to put questions forward prior to the AGM. These questions were shared with the room and answered.

- Q) In what way has the previous executive been involved with ViaSport, in creating of the Return to Play rules?
- Q) Can there be transparency posted on the LMHA home page on the cost of a rep player vs a house player?
- Q) Review of protocols for reporting alcohol consumption while performing in official LMHA capacity as a coach or other official. What are the rules for reporting events? what procedures are followed by LMHA?
- Q) What do you plan to do to keep players from moving away from LMHA or to encourage them to move back to LMHA?
- Q) What is the plan for the parents to get their volunteer time in since most activities are cancelled due to COVID? Will you waive the parent volunteer fee this year since there are no opportunities to volunteer for the majority of parents?
- Q) I see that they are nine (9) open positions on the board but only seven (7) people have submitted their nomination. What about the other two (2) spots? What's the average minimum of time given each month by board members in the Division Manager role?

### **President's Report**

Updated LMHA Constitution and Bylaws to include the new Division Names as per Hockey Canada with a special resolution as follows:

#### Special Resolution:

“BE IT RESOLVED THAT the amendments to the Constitution and Bylaws of the Langley Minor Hockey Association are approved.”

The motion advanced to you, the LMHA Board of Directors, tabled by Michelle Cowan and seconded by the VP of Administration (Shelley Rosner) for email vote is as follows:

"That the LMHA Board of Directors approve the changes made to the LMHA Bylaws as outlined. Specific changes include renaming of the Divisions in accordance with Hockey Canada, an addition to the Past President as a non-voting director, and to reduce the number of signatories on the bank accounts to include only the President, Vice Presidents and Treasurer, with a minimum of three required at any one time. “

All in favour. Opposed? None. Motion passed.

With the abrupt end to the hockey season, the Board has gone above and beyond to get the kids on the ice. We have had endless meetings with all the organizations we get direction from and have had to deal with ever-changing provincial health orders. We have advocated for our players and it has taken a huge effort to get our Return-to-Play in motion. Planning has been incredibly hard and began when the season ended with over 1000 hours into making this season a-go. Half of the plans we have put forward has been upended but we persevered and made it work. Michelle reiterated to be kind to one another as it is very easy to sit behind your computer and say negative things, but we have to remember that we are all volunteers trying to keep our kids safe on and off the ice. With that being said, we are encouraging Langley Minor Hockey Association members to help out and volunteer on the Board. This is also a reminder for anyone who thinks they know someone who would be good to join the Board to

put their name forward. Heartfelt acknowledgments for their time and efforts representing LMHA by holding positions on PCAHA went to Rebecca Jarvis and Crystal McCamley. As well outgoing Board members, Jeff Armstrong, Aaron Sproule, and Jean Adams - we are all so very thankful for their time.

### **LMHA Administration Report**

Shelley Rosner introduced herself and shared that, along with her duties as VP Administration, she has also taken on the role of Registrar for the season and stated she has a whole new respect for Jean Adams for doing this for the past 25 years. For the 2019-20 season, LMHA hosted 68 teams and 1057 players. That is no small feat and a huge thanks to all involved both on and off the ice. We can't do this without all of our volunteers!

LMHA experienced an abrupt end to our season and had to cancel Langley Cup and Jordan Owen Memorial Tournaments which was a huge disappointment for everybody. The Provincial Championships as well for those two teams who qualified, is a missed experience. With that being said, the Langley Cup teams, and the Jordan Owens teams and sponsors were able to donate to the BCCHF \$13,625.06. Teams forfeited their registrations fees as well as sponsors let their donations stand. It was incredible to have everyone come together despite how the season ended. With respect to the Volunteer Bond, LMHA is going to suspend it for this season in light of COVID-19 and the minimized volunteer opportunities. Refunds will be issued in short order.

Operation Red Nose 2019-20 was a huge undertaking to coordinate the program and was much larger than expected. LMHA is pleased to have run a successful program to get our community members home safely. We want to thank our LMHA community, Langley, our sponsors, and anyone else involved. We were able to profit about \$12,000 back into our operating fund to help with our bottom line. We are currently participating in an Operation Red Nose awareness campaign that is going to carry on the legacy of making sound decisions during the season. Key objectives of the campaign are to continue community awareness and prevention efforts within the community and cities. To make sure the continuity of Operation Red Nose movement continues. There is an opportunity to gain some local fundraising to fill the gap and help our bottom line with ORN. More information will be coming to the members so keep an eye out for emails and on our social media.

### **Director of Coach and Player Development Report**

Jordan Emmerson took the floor. In 2019, LMHA introduced summer development for the first time in a long time and it was a success to have it available for four weeks. We were able to offer competitive rates and excellent development. LMHA hopes to have it available for summer 2020 for 5.5 weeks. Goalie development was changed up and offered five sessions per week with 80% attending. Playoffs and schedule conflicts were a problem for some goalies to attend the sessions and this was solved with a sliding scale that would be managed by the goalie developers to allow goalies to attend sessions when they were able to. The ice would be sectioned off in three zones to allow for the various goalies to continue to develop their skill.

Our goal was to add five enhanced sessions per week which would include off-ice sessions and video sessions when needed.

Our teams won lots of banners last season which was nice to see. We also had two teams qualify to attend Provincials! Congratulations to all these teams, coaches, and families!

We have been managing COVID-restrictions and running the season on a week-by-week schedule using four ice facilities, each with different restrictions, which has been challenging to navigate with all of the changing Public Health Orders. Each facility has different entrance, exit, COVID safety plans and procedures. Shelley, Jennifer, and Michelle have been amazing getting us COVID-19 compliant. This year based on the current Public Health Orders, government bodies and facility restrictions we had to have everyone fully certified and in place prior to players and coaches going on the ice. When RTO started, Board members were running around making sure the players could go on the ice. This meant that specific team officials had to be certified and be present at every ice time. We put a call out and our parents understood what was needed, stepped-up and got their certification. We couldn't have done it without you!

To run our RTO this year, LMHA had to think outside the box. We came up with two independently run development sessions and one scrimmage per week in lieu of our regular process. That allowed us almost 12 ice sessions before we finalized the roster for everyone. We provided two goalie skill sessions that were independently evaluated as well. Our evaluators attended sessions and games throughout this entire process. Another thing we learned with our C-Division roll out was it was really tough to get 60 teams on the ice at the same time! The late start to RTO meant that we were fielding all of our teams at the same time, not staggered as would normally roll-out. For our C-Division rollout, did not have a clear idea what the restrictions were going to look like until PCAHA told us on October 9 that October 13 cohort games would be starting games for certain divisions. We adapted and expedited things to get certain those teams fielded with the proper volunteers in place. Every time we received new PHOs we had to go back to each facility to amend our approval and return-to-play protocol re-approved. It has been a bit of a nightmare, but we worked through it. LMHA got our players on the ice despite how hard and crazy it was. We are managing week-by-week now.

Moving forward this season, we will probably be in this phase for a while. Our plan is for each team to hire their own goalie developer as we cannot cross cohorts at this point. More information will be communicated over the coming weeks. With the current PHO order, we are unable to play for goalie training outside of LMHA. In regard to development trainers, we are working with a developer to create a working arch program. LMHA is always learning and improving every year with the changing landscape of hockey, and this is one of the areas we are working on.

### **LMHA Financial Report**

LMHA has, for the third consecutive year, utilized the services of SM Accounting Group, a local, external CPA firm. SMAG has prepared our financial statements for the year end, March 31,

2020. Gross revenue from operations for the 2019/20 season were \$986,562 compared with \$967,240 in the prior year. Our additional revenues – from fundraising, gaming grant, sponsorships, bank interest and other sources were \$144,289 compared with \$126,998 from the prior season – total net revenues increased \$36,613. Expenses also increased year over year. Those from operations were \$1,124,506 in 2019/20 compared with \$1,087,670 from the prior year, an increase of \$36,836. We started our goalie development program, and it came at a cost of \$27,195 which explains most of the increased operating expenses. Our net income from operations has been consistent for the past two seasons, at \$6,345 for 2019/20 and \$6,568 for 2018/19. LMHA had some unexpected costs directly related to the early shutdown of our season. Jordan Owens and Langley Cup tournaments were halted. Jordan Owens is typically a 'net zero' cost to the Association but, unfortunately, we had spent \$9991 – for player swag, t-shirts, medals, gift baskets, etc. Most of the goods we purchased can be used for a JO tourney in the future but, at this time, it's an unknown item. We decided to expense the costs in the 2019/20 season. We incurred approximately \$5,000 in costs for the Langley Cup and have also included these costs in the year. There is a chance we will be able to modify medals, etc. so that we can utilize them in the future.

LMHA also lost fundraising opportunities when the Giants' season came to an early end. We were planning to do the 50/50 for another couple of games, as well as into the next season. Obviously, this source of funding has been halted and remains a question mark. We have been amortizing costs related to major equipment and jerseys for the past four years. These costs relate to dollars spent some time ago. LMHA will continue to amortize to reflect a true annual cost of jerseys and equipment in our income statements. After taking account the extraordinary items related to the pandemic and the amortization, we have a book loss of \$34,992 for last season. We continue to carry a bank account contingency of over \$150,000 at our year end. Our goal for the past three years has been to bring this contingency to a more reasonable 10% of costs, or \$100,000.

Ice continues to be the single largest cost item for our Association. We continue to see an annual increase of 3.5 to 5% in ice costs. We are fortunate to receive subsidies from both the Township and the City of Langley. We are guaranteed to receive this funding through December 31<sup>st</sup> but will not know until February what is going to happen in 2021. One of our upcoming projects will be to meet with both Township and City recreational departments to work on increasing the level of funding which has remained static for a number of years. We absolutely need to see this funding increase at the same level as the ice costs. We have applied for and received any and all COVID assistance payments that we feel we qualify for, such as the \$60,000 federal government assistance, of which \$20,000 will be forgiven. This \$60,000 will give us some breathing room while we see what January to March of 2021 brings.

### **Election of Directors**

Election of Directors LMHA did not receive enough candidates to fill the positions that are currently available. As such, all of the candidates that put their name forward have been voted onto the LMHA Board of Directors by acclamation. We encourage members to come forward and consider holding a position on the Board. Many of the current Board members have kids in

the U18 and it would be good to have members with younger players to volunteer on the Board. Congratulations to Danny Franco, Tricia Leeb-Anderson, Natalee Letawsky, Todd McLaren, Mike Parkinson, Maxime Spakowski and Ted Whitfield.

**New Business**

None.

**Closing Remarks & Adjournment**

Motion to adjourn the 2020 LMHA AGM @ 8:16 pm. Moved by Jordan Emmerson.  
Seconded by Shelley Rosner. Opposed? None. MOTION CARRIED.